

CHECK LIST FOR PETITIONER'S BRIEF

	COMPLIED	DEFICIENT
1. TIMELY FILED	_____	_____
2. ORIGINAL AND TWO COPIES	_____	_____
3. CORRECT CLAIM NUMBER ON BRIEF	_____	_____
4. PETITIONER AND RESPONDENTS	_____	_____
5. ALJ LISTED AS PARTY	_____	_____
6. DATE OF ENTRY OF FINAL DECISION BY ALJ STATED	_____	_____
7. ANY MATTERS REMAINING IN LITIGATION BETWEEN PARTIES	_____	_____
8. NEED FOR ORAL ARGUMENT & REASON	_____	_____
9. STATEMENT OF BENEFITS PENDING REVIEW	_____	_____
10. PETITIONER'S BRIEF - 20 PAGES OR LESS	_____	_____
11. CERTIFICATION OF SERVICE ON FRONT OF BRIEF	_____	_____
12. APPENDIX Shall include: a. Copies of final award, order or decision of ALJ b. Petitions for reconsideration filed by parties c. ALJ orders addressing petitions for reconsideration d. Copies of cases cited from federal courts & foreign jurisdictions e. Copies of prior board opinions cited in the brief	_____	_____
*The appendix may also include responses to petitions for reconsideration		
13. SIGNATURE, ADDRESS & PHONE NUMBER FOLLOWING CONCLUSION	_____	_____
14. INTRODUCTION	_____	_____
15. STATEMENT OF POINTS & AUTHORITIES	_____	_____
16. STATEMENT OF THE CASE	_____	_____
17. ARGUMENT	_____	_____